



SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA

Wednesday, March 9, 2011

6:00 p.m.

**Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**



AIRPORT ADVISORY COMMISSION

Gunnar Buzzard, Chairman

John Washington, Vice Chairman

Ken Casey

William Schuckert

William Bergdoll

Michael Goode

Lois Yates

Call to Order

Roll Call

Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.


Approval of Minutes

REGULAR MEETING

February 9, 2011

Public Comment

Citizens may address the members of the Airport Advisory Commission during Public Comment. This "Public Comment" time is reserved for citizen comments regarding non-agendized items. However, Arizona State law prohibits the Airport Advisory Commission from discussing or taking action on an item that is not on the prepared agenda.

 Persons with a disability may request a reasonable accommodation by contacting Theresa Smith at Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

CONSENT AGENDA ITEMS 1-3

How the Consent Agenda Works: The Commission may take one vote to act on all items on the Consent Agenda, or may remove items for further discussion. Every interested citizen will have one opportunity to speak on any or all Consent Agenda items. If you wish to speak on these items, please complete a Request to Speak card for each topic you wish to address. **You will be given three minutes to speak on all the Consent Agenda items you wish to address. Additional time for multiple agenda items will be at the Chairman's discretion.**

After all speakers have finished, the Commission will decide which items to remove for additional discussion and/or presentation from staff. Items not removed from the Consent Agenda will be considered in one motion. Items removed for clarification or discussion by the Commission will be acted on as appropriate.

1. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Vertical Aviation, LLC to conduct Aircraft Sales, Aircraft Charter, Aircraft Management, Hangar/Shade Leasing, and Helicopter Maintenance and Repair Services
Staff contact: Chris Read, Airport Operations Manager, 312-2674, cread@scottsdaleaz.gov.
2. Discussion and Possible Action Regarding Application for Airpark Aeronautical Business for Great American Hangar, LLC to conduct Hangar/Shade Leasing Services
Staff contact: Shannon Johnson, Management Analyst, 312-8475, shjohnson@scottsdaleaz.gov
3. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Air Shasta DBA Blue Sky Helicopters, Inc. to conduct Aircraft Charter Services
Staff contact: Shannon Johnson, Management Analyst, 312-8475, shjohnson@scottsdaleaz.gov

REGULAR AGENDA BEGINS ON FOLLOWING PAGE

REGULAR AGENDA

ITEMS 1-8

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Input Regarding the Airpark Area Circulation Plan
Staff contact: George Williams, Sr. Traffic Engineer, 312-7623, gwilliams2@scottsdaleaz.gov
2. Discussion and Possible Action to Accept the Proposed Aviation Enterprise Fund Five-Year Financial Plan
Staff contact: Shannon Johnson, Management Analyst, 312-8475, shjohnson@scottsdaleaz.gov
3. Discussion and Input Regarding a potential economic impact study for the Airport and Airpark Area
Contact: Vice Chairman Washington, 312-2321, john@reactionresearch.com
4. Discussion and Input Regarding the Airport Commission Liaison Program
Contact: Vice Chairman Washington, 312-2321, john@reactionresearch.com
5. Discussion and Input Regarding Monthly Operations Reports for February 2011
Staff contact: Chris Read, Airport Operations Manager, 312-2674, cread@scottsdaleaz.gov
6. Discussion and Input Regarding Monthly Financial Reports for January 2011
Staff contact: Shannon Johnson, Management Analyst, 312-8475, shjohnson@scottsdaleaz.gov
7. Discussion and Input Regarding Status of Aviation Items to City Council
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov
8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar
Staff contact: Gary P. Mascaro, Aviation Director, 312-7735, gmascaro@scottsdaleaz.gov

Commission Summary of Current Events

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Future Agenda Items

Discussion and possible action regarding Commissioner requested future agenda items.

Adjournment



COMMISSION ACTION REPORT

Approval of Minutes

Meeting Date: 03/09/11

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
[February 9, 2011](#)

Attachment(s): 1. Draft minutes of the February 9, 2011 Regular Meeting

Action taken:



DRAFT

**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**

February 9, 2011

MINUTES

PRESENT: Gunnar Buzzard, Chairman
John Washington, Vice-Chairman
William Bergdoll
Ken Casey
Michael Goode
William Schuckert
Lois Yates

STAFF: Gary P. Mascaro, Aviation Director
Shannon Johnson, Management Analyst
Chris Read, Airport Operations Manager

OTHERS: Mike Aaby
Scott Casey
Scott Chesnut, Executive Vice President of Bye Aerospace, Inc.

CALL TO ORDER

Chairman Buzzard called the meeting to order at 6:03 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Mr. Gary Mascaro, Aviation Director reported that the American Association of Airport Executives has bestowed an award on Scottsdale Airport for annual training excellence. This is a significant award, it means that an airport's workers have completed a certain amount of federally mandated airport specific and continuing education. This award underscores an airport's dedication to improving all aspects of its operations through advanced training. Mr. Mascaro said he is very pleased that the Airport received this recognition.

He told the Commission that no bids were received on the RFP for the Air Fair. This was disappointing as staff approached the Air Fair Association of America among others. After discussions with possible promoters, he and Mr. Read are modifying the contract to hopefully attract bidders. The revised RFP should be released early next week.

Many applications have been received for the outreach planning coordinator position. Staff hope to complete interviews by the second week of March. Once that position is filled the Airport will be fully staffed.

Mr. Mascaro said Mr. Read has worked diligently with the contractor and the engineer. Construction of the Airfield safety enhancement project is set to start February 14 and is expected to take 110 days to complete. He reminded the Commissioners that this project includes safety signage, realigning and strengthening the eastern portion of the Delta ramp taxi lane, constructing a bypass taxi lane at the alpha taxi way area, and other components. Most of the work will be done by day and night. Runway closures will occur after May towards the end of the project and will typically take place at night.

APPROVAL OF MINUTES

1. Approval of Minutes

Regular Meeting: January 12, 2011

Vice Chairman Washington made a motion to approve the regular meeting minutes of the January 12, 2011 meeting. Commissioner Yates seconded the motion, which carried by a unanimous vote of seven (7) to zero (0).

PUBLIC COMMENT

Mr. Scott Casey expressed his concerns about the visiting aircraft form. He has a private facility with nine jets based at Scottsdale, three of which are based at private hangars. They are charter craft so every time they pick up or drop off passengers at their facility, the company has to document it by completing the visiting aircraft form. They are always on call so this is frustrating. He hoped that it would be possible to submit the documentation online rather than by fax. Alternatively he asked for an exemption for operations like his, where the aircraft are based in Scottsdale, pay taxes to the City, and are on the company's charter certificate. So far this week they have done five forms, and it is only Wednesday evening.

Chairman Buzzard suggested that he contact Airport Operations Manager Mr. Chris Read to discuss his ideas.

REGULAR AGENDA

1. Discussion and Input regarding Bye Aerospace moving to Scottsdale Airport.

Chairman Buzzard invited the Executive Vice President of Bye Aerospace, Mr. Scott Chesnut, to address the meeting. Mr. Chesnut described his background as a native of Scottsdale with a 25-year career in the Air Force. He outlined the history and structure of Bye Aerospace. Mr. Chesnut described the Green Flight project, to train pilots on electric aircraft. He explained that the CEO, George Bye, is interested in opening some business operations at Scottsdale Airport. The project has been publicly endorsed by Cessna. He displayed photos of the prototype aircraft. Things are progressing rapidly.

Mr. Chesnut discussed possibilities for basing operations at Scottsdale Airport. One would be a training operation, perhaps in partnership with one of the FBOs. A retrofit facility is another possibility. The third possibility would be to set up a sales office.

Commissioner Goode asked Mr. Chesnut how many jobs would be created by the retrofit operation. Mr. Chesnut replied they are estimating 30 to 40 jobs initially. He could not say what the average wage would be but volunteered to procure that information. Commissioner Yates asked if Bye Aerospace would require incentives. He said they are always interested in incentives. He added that Bye Aerospace already has an office at SkySong.

Commissioner Goode asked what a retrofit would cost and how many they can do per month. Mr. Chesnut said the retrofit will likely cost around \$50,000 to \$60,000, but fuel and maintenance costs will be much lower. He added that most of the research and development will continue to be located in Denver.

Vice-Chairman Washington said he has many technical questions but will email those to Mr. Chesnut. He asked whether Bye Aerospace is considering offering financing plans for the retrofits. Mr. Chesnut said that will be an option. Vice-Chairman Washington said this is very exciting and asked Mr. Chesnut to keep the Commission informed.

Commissioner Bergdoll asked how soon they expect to be able to sell retrofits. Mr. Chesnut said it could be in about a year's time. Commissioner Bergdoll asked how many retrofits they project doing annually once things are up and running. Mr. Chesnut said they anticipate 40 to 50 a year initially but that is very preliminary data. They do not know exactly how long each retrofit will take.

Commissioner Casey asked how many aircraft would be used for training with the FBOs. Mr. Chesnut said five to ten would be realistic. Commissioner Casey said the electric aircraft concept is a great idea, following recent developments in the automotive industry.

Chairman Buzzard commented that Arizona is well suited for flight training. He expressed interest in helping Bye Aerospace network with the Economic Vitality Department, the Chamber of Commerce, et cetera. He asked Mr. Chestnut if they are

working on the requirements. Mr. Chesnut said they are working on a requirements document.

Mr. Mascaro said this is an exciting opportunity. This morning he spoke with the City Manager and he is interested. He asked what the City and the Airport can do to help him encourage the company to locate to Scottsdale. Mr. Chesnut said they would want to discuss how Bye Aerospace could fit into the strategic plan for the Airport. He personally hopes that the company decides on Scottsdale.

Chairman Buzzard thanked Ron Stafford for having brought this opportunity to the Commission's attention.

2. Discussion and Input Regarding the Process of Basing an Aircraft in the Airpark

Mr. Read reviewed the relevant rules and regulations and the application checklist.

Commissioner Casey commented that the process seems complicated and could discourage people from basing their aircraft at Scottsdale. Mr. Mascaro explained that the first part of the checklist requests legal information. The second part of the checklist is to ensure that the aircraft can actually fit into the space, based on the rules in effect. He is recommending some changes to this part of the regulations. Finally, the Airport needs to be sure that operators have the proper business permits. He pointed out that at the top of the form, they invite applicants to be in touch with staff. This was mandated by the FAA in the late 90's after the FBOs complained that there was less control over Airpark operators so the playing field was not level. His goal is to make things easier both for aircraft owners and the Airpark operators. Mr. Mascaro said the process at Scottsdale is similar and in fact less complicated than at some airports. He assured the Commission that staff is very willing to help applicants through the process. However Airport staff have to follow City Code.

Thanking Mr. Mascaro for this explanation, Commissioner Casey inquired whether the end users, owners deciding to base their aircraft at Scottsdale, express resistance to following the process. Mr. Read said people resent having to get a letter of authorization signed by a person named on their company's articles of incorporation, since that person typically is the CEO and extremely busy. People do get frustrated with all the paperwork.

Commissioner Casey emphasized that staff are just doing their job and his remarks are not an attack on them, but this is a difficult job. He knows end users in Carlsbad who have considered basing their aircraft in Scottsdale. This would be good for his business and for the City. He asked for the definition of a rotating fleet, noting that some winter visitors want to be based in Scottsdale in the winter but go elsewhere in the summer. Mr. Read said they can register for six months.

Commissioner Schuckert said when he joined the Commission he wanted to make the Airport more user-friendly and inquired about the typical timeline to complete an application and be allowed to base an aircraft at the Airpark. Mr. Read said ten business days from the time that staff receives the completed package. It can be faster depending on their workload.

Chairman Buzzard asked whether it is possible to give an interim approval. Mr. Mascaro said staff will work with customers. Communication is key to the process. Just last month they were able to help one of the operators. He added that Mr. Read is diligent and the process usually takes less than ten business days once he receives the packet. In reply to a follow-up question from Chairman Buzzard, Mr. Read said other rules and regulations address Airpark security.

Vice-Chairman Washington apologized if he had created a lot of extra work for staff by requesting this agenda item. It is helpful to understand that these are legal and insurance requirements. He commented that asking for a copy of the lease showing what rent the aircraft owner is paying is potentially competitive business information. People may be reluctant to disclose this and he does not see why this is needed. Mr. Mascaro said this may change with the regulatory rewrite. Currently the operators of hangar shade leasing have to pay the Airport five percent of their gross sales as a fee for their aeronautical business permit, so staff needs to know the rent being paid. Staff is recommending getting rid of the five percent of gross sales fee and replace it with a flat fee based on aircraft size. If that recommendation is adopted the rent amount could be redacted from the lease. However, staff needs to be sure there is a binding contract.

Agreeing that the FBOs should not be put at a competitive disadvantage vis-à-vis the Airpark operators, Vice-Chairman Washington said he would like them to consider what is the minimum that needs to be done to adequately protect the FBOs and the City. He feels the current regulations may be too protective of the City. Anything that can reduce the paperwork burden should be done. Mr. Mascaro agreed that reducing paperwork is the goal of the regulatory rewrite process. The current documents are ten years old, as Scottsdale was one of the first airports in the nation to create an Airpark rules and regulations program. Many others have used the Scottsdale regulations as a basis for creating their own. He agreed with hindsight that things are over regulated. However he also has the goal of protecting the Airport and the FBOs.

Commissioner Yates said she believes they are on the right track. Staff have a professional responsibility to protect the Airport and she feels they are doing a great job.

3. Discussion and Possible Action Regarding the Airport Commission Liaison Program

Chairman Buzzard reminded the meeting that in January Commissioner Goode took responsibility for security and Commissioner Schuckert took responsibility for Scottsdale Airport regulations and standards.

Commissioner Goode reported that he spoke with Lisa Borbe Haught from the TSA to get an update on the large aircraft security proposal (LASP). This is currently being reviewed by the TSA's legal department. It will then go to NPRN for public comment. Ms. Borbe Haught apparently thinks the proposal will be out by the end of 2011. When she briefed Commissioner Schuckert last August, the comment period was expected to start late last year.

Commissioner Goode has learned that there will apparently not be a lot of requirements for airports. The original proposal has been negotiated and it seems the requirements will not be as onerous as originally feared.

Reporting on Airport regulations and standards, Commissioner Schuckert said he downloaded about 90 pages and started reading a hard copy. He realizes there is an awful lot of work to be done. It is very important that all the stakeholders review the regulations and present their positions. This is the beginning of a long process. Chairman Buzzard remarked that the March 1st workshop should attract many of the stakeholders.

Mr. Mascaro said staff has made some wholesale recommendations but the key is for the community to provide input. Information has been emailed to all 412 names in their database. They have requested that people RSVP to ensure that the space is large enough to accommodate all attendees. The workshop will be at the Thunderbird Suites at 5:00 p.m.

Vice-Chairman Washington said that Mr. Read and he toured the Airport with Kristena Hansen, the new Airport reporter for the Arizona Republic. Her stories have been accurate and well checked.

He reported that the eagle statue will be placed at the north east corner of Scottsdale Road and Thunderbird. The Development Review Board has approved the site design and installation will take place probably in March. There is a plan to landscape the 2.5 acre site to the east of the site with private money. The two citizens who are spearheading this initiative wish to address the next Commission meeting.

Chairman Buzzard shared that he received a cogent and thoughtful email from a resident of Ironwood Village regarding noise issues. He asked whether he could send other Commissioners copies of the correspondence. Mr. Mascaro suggested that if anyone responds to a direct email they should copy him. Then City staff can disseminate the information to the whole Commission.

4. Discussion and Input regarding Monthly Operations Reports for January 2011

Mr. Read presented the monthly operations reports for January 2011.

Commissioner Goode asked whether 2007 represented the peak of Airport operations. Mr. Read said 2007 was picked as a comparison point because it was a median year. 2004 or 2005 was the busiest year in the past decade.

5. Discussion and Input regarding Monthly Financial Reports for December 2010

Airport Management Analyst Ms. Shannon Johnson presented the financial reports for December 2010. Past due accounts receivable now account for a fraction of one percent.

Commissioner Bergdoll complimented staff on the improvement in aged accounts receivable.

Chairman Buzzard encouraged the Commissioners to look at the format of the report and its contents and suggest any changes they would like.

6. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, or Revocations

Ms. Johnson stated that through February 1 there were no changes to Airport permittees. There were two changes in the Airpark. Peak Aero has been added as a new aircraft management permit and S&S Aviation Partners cancelled their permit for hangar and shade leasing.

Mr. Mike Aaby of AeroJet Services addressed the Commission. He told them that in the last nine years his company has pumped over six million gallons of fuel. He said Scottsdale has the best airpark in the United States. Many high profile passengers fly from their hangar because they appreciate the security and privacy, which is not available through the FBOs.

7. Discussion and Input Regarding Status of Aviation Items to City Council

Mr. Mascaro reviewed that City Council recently considered the Memorandum of Agreement between the FAA and the City for the weather equipment, and authorized the runway safety enhancements project. The Airport Advisory Commission annual report was sent to the City Clerk's Office with comments made at last month's meeting.

8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Mr. Mascaro said that the Aviation Enterprise Fund Five-Year Plan is scheduled to be presented to the Commission in March.

COMMISSION SUMMARY OF CURRENT EVENTS

Chairman Buzzard reported that he attended the first Airpark Advocacy Group meeting and the Scottsdale Chamber of Commerce Airpark Group meeting. The Airpark Advocacy Group has a laundry list of improvements relative to Airpark and Airport issues. He undertook to compile the list and share it with the Commission. He suggested to the Group that they consider partnering with the Chamber for a new economic impact study. They were very receptive to this.

He has added most of the members of the Advocacy Group on the Airport subscription list, as many of them were unaware of the existence of the list. The Group is planning a Runway Runaround race around the Airpark for next year and are working with staff.

Chairman Buzzard thanked everyone for voting that he continue as Chair for a second year. He takes the trust placed in him seriously and hopes he can live up to their expectations.

He congratulated Mr. Mascaro and the Airport staff on receiving the annual training excellence award from the American Association of Airport Executives.

Chairman Buzzard told the Commission he will be absent for the March and April meetings as he will be fulfilling military duties.

FUTURE AGENDA ITEMS

Chairman Buzzard said he would like a discussion of a possible new economic impact study at the next meeting.

Vice Chairman Washington made a motion to agendize a discussion at a future meeting regarding a possible economic impact study. Commissioner Bergdoll seconded the motion, which carried by a vote of seven (7) to zero (0).

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 7:36 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz



COMMISSION ACTION REPORT

Ratification of Airpark Aeronautical Business Permit for Vertical Aviation, LLC.

CONSENT AGENDA: Item 1

Meeting Date: 03/09/11

Staff Contact: Chris Read,
Airport Operations Manager

Phone: (480) 312-2674

ACTION

Ratification of Airpark Aeronautical Business Permit for Vertical Aviation, LLC. to provide Hangar/Shade Leasing, Aircraft Sales, Aircraft Management, Aircraft Charter and Helicopter Maintenance and Repair Services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Vertical Aviation, LLC has requested an Airpark Aeronautical Business Permit to conduct hangar/shade leasing, aircraft sales, aircraft management, aircraft charter and helicopter maintenance/repair services in the Scottsdale Airpark.

APPLICANT(S)

Mr. John J. Castrogiovanni
Vertical Aviation, LLC
15035 N. 73rd St. Suite B-100
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Vertical Aviation, LLC. has provided the appropriate documentation as required by the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
2. Vicinity Map

Action taken:



SCOTTSDALE AIRPARK AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity in the airport)

Business or activity to be conducted (Check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Aircraft Sales Services | <input type="checkbox"/> Helicopter Leasing or Rental Services |
| <input checked="" type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Helicopter Flight Training Services |
| <input checked="" type="checkbox"/> Aircraft Management Services | <input checked="" type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input checked="" type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Other: |

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant: Vertical Aviation llc

Authorized Representative: John J Castrogiovanni Title: President

Business Address: 15035 N 73rd Street Suite B-100

City, State, Zip: Scottsdale, AZ 85260

Billing Address: Same

City, State, Zip: same

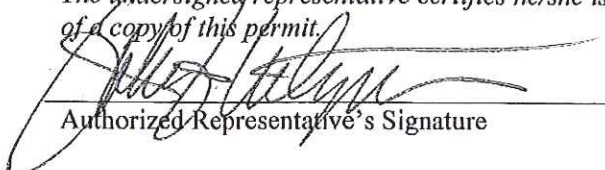
Phone: (work): 4809916558 (fax): 4809072759 (emergency): 4807518151

Email Address: johnc@phoenixjetservices.com

The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities in the airport, and in consideration of this request being granted agrees to the following:

- **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fees including late fees, interest and penalties without deduction of any kind.
- **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above subject to the attached stipulations.
- **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code.
- **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

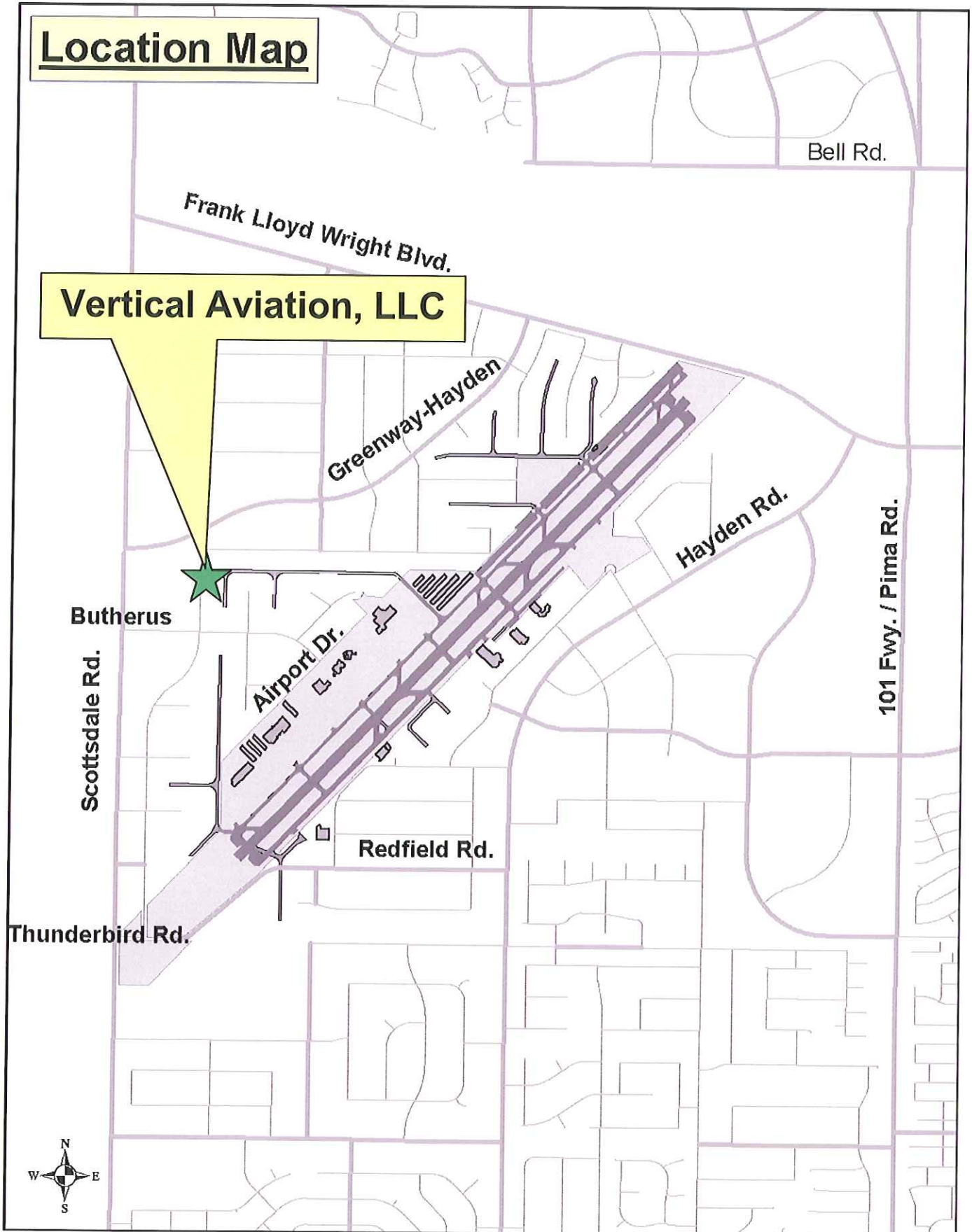
The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.


Authorized Representative's Signature

7/15/11
Date signed

Location Map

Vertical Aviation, LLC





COMMISSION ACTION REPORT

Ratification of Airpark Aeronautical Business Permit
for Great American Hangar, LLC

CONSENT AGENDA: Item 2

Meeting Date: 03/09/11

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Great American Hangar, LLC to conduct hangar/shade leasing services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Airpark Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Great American Hangar, LLC has requested an Airpark Aeronautical Business Permit to conduct hangar/shade leasing services in the Scottsdale Airpark.

APPLICANT(S)

Mark Bosco
Great American Hangar, LLC
16033A N. 82nd St., Hangar 3
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Great American Hangar, LLC has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
2. Vicinity Map

Action taken:



SCOTTSDALE AIRPARK AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity in the airport)

Business or activity to be conducted (Check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Aircraft Sales Services | <input type="checkbox"/> Helicopter Leasing or Rental Services |
| <input type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Helicopter Flight Training Services |
| <input type="checkbox"/> Aircraft Management Services | <input type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input checked="" type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Other: |

These activities are limited by City ordinance and the Airport Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant: Great American Hangar LLC
c/o Tiffany & Bosco
Authorized Representative: Mark Bosco Title: Manager (Owner)
Business Address: 16033A N 82nd St. Hangar 3
City, State, Zip: Scottsdale, AZ 85260
Billing Address: 6133 Freeport Blvd. c/o Axis Jet
City, State, Zip: Sacramento, CA 95822
Phone: (work): 916-391-5000 (fax): 916-391-5001 (emergency): _____
Email Address: lisa@axisjet.com

The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities in the airport, and in consideration of this request being granted agrees to the following:

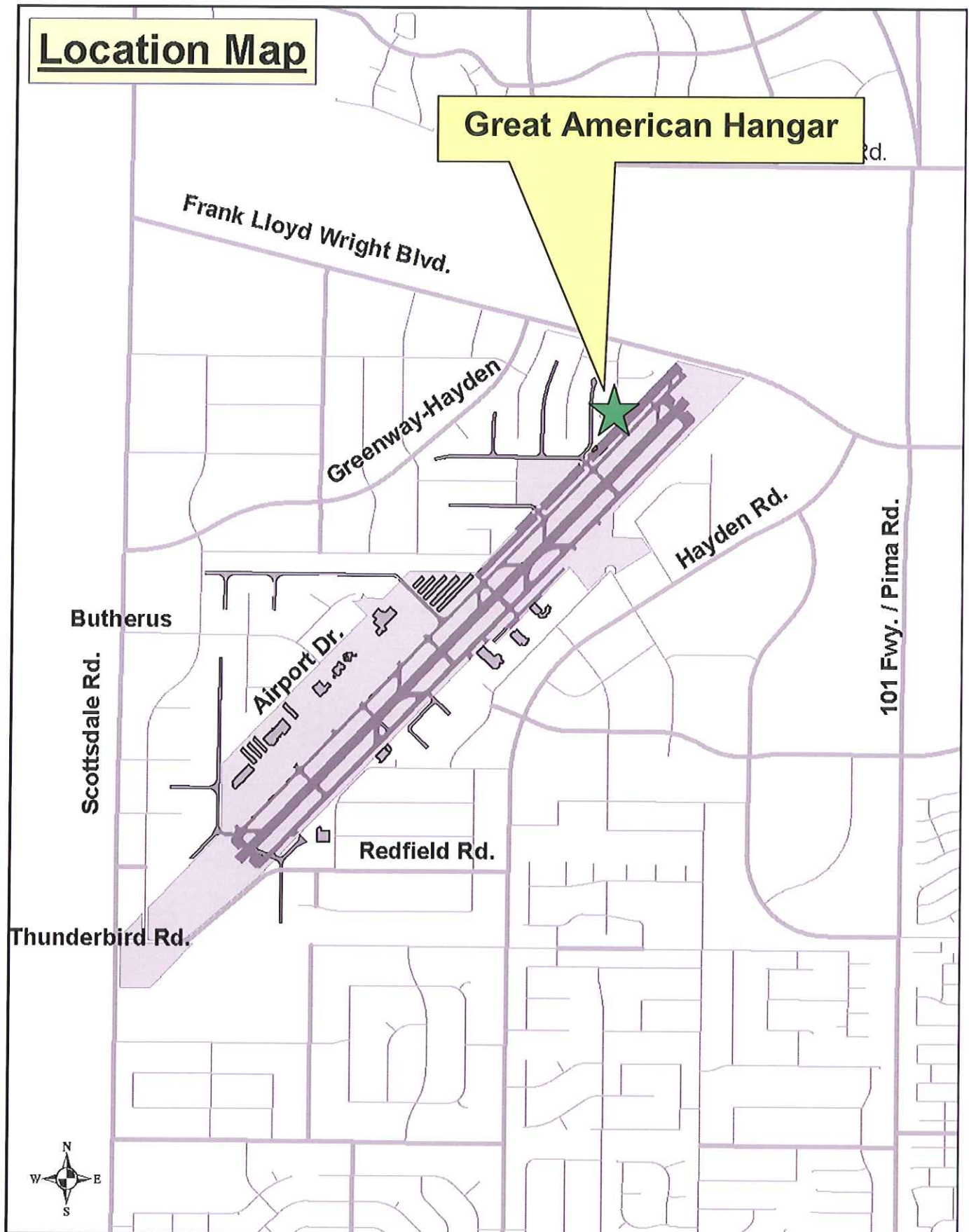
- **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fees including late fees, interest and penalties without deduction of any kind.
- **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above subject to the attached stipulations.
- **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code.
- **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Mark Bosco
Authorized Representative's Signature

10.26.10
Date signed

Location Map





COMMISSION ACTION REPORT

Ratification of Airport Aeronautical Business Permit
for Air Shasta DBA Blue Sky Helicopters, Inc

CONSENT AGENDA: Item 3

Meeting Date: 03/09/11

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

ACTION

Ratification of Airport Aeronautical Business Permit for Air Shasta DBA Blue Sky Helicopters, Inc. to conduct aircraft charter services at the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Air Shasta DBA Sky Blue Helicopters, Inc. has requested an Airport Aeronautical Business Permit to conduct aircraft charter services (helicopter tours and charters) at the Scottsdale Airport.

APPLICANT(S)

Frederick G. Cleaves
Air Shasta DBA Sky Blue Helicopters, Inc.
16405 N. Airport Dr.
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Air Shasta DBA Sky Blue Helicopters, Inc. has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit
2. Vicinity Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT

(Required to conduct commercial aeronautical activity on the airport)

Business or activity to be conducted (Check all that apply):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Aircraft Washing Service |
| <input type="checkbox"/> Aircraft Leasing or Rental Services | <input type="checkbox"/> Hangar/Shade Leasing Services |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Flight Training Services |
| <input type="checkbox"/> Aircraft Management | <input type="checkbox"/> Fixed Base Operator |
| <input type="checkbox"/> Aircraft Sales Services | <input type="checkbox"/> On-Airport Rental Car Concession |
| <input type="checkbox"/> Aircraft Mobile Maintenance and Repair Services | |
| <input type="checkbox"/> Specialized Aircraft Repair Services (list service) _____ | |
| <input type="checkbox"/> Specialized Commercial Flying Services (list services) _____ | |
| <input type="checkbox"/> Other _____ | |

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant: Air Shasta DBA Sky Blue Helicopters, Inc

Authorized Representative: Frederick G. Cleaves Title: CEO

Business Address: 15405 North Airport Drive

City, State, Zip: Scottsdale, Az, 85260

Billing Address: Same

City, State, Zip: _____

Phone: (work): 480-759-2583 (fax): _____ (emergency): 480-203-0123

Email Address: jack@skybluehelicopters.com

The Applicant hereby requests the above action(s) from the city for the privilege of conducting commercial aeronautical activities on the airport and/or in the airpark, and in consideration of this request being granted agrees to the following:

- ✦ **FEE PAYMENT:** The Applicant agrees to pay all applicable monthly fees on time by the twentieth (20) day of each month, and all required fee including late fees, interest and penalties without deduction of any kind.
- ✦ **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to only the approved business activity listed above.
- ✦ **INFORMATION CHANGES:** The Applicant shall notify the Airport Administration Office in writing within fifteen (15) days of any change to the information provided on this form.
- ✦ **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code.
- ✦ **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

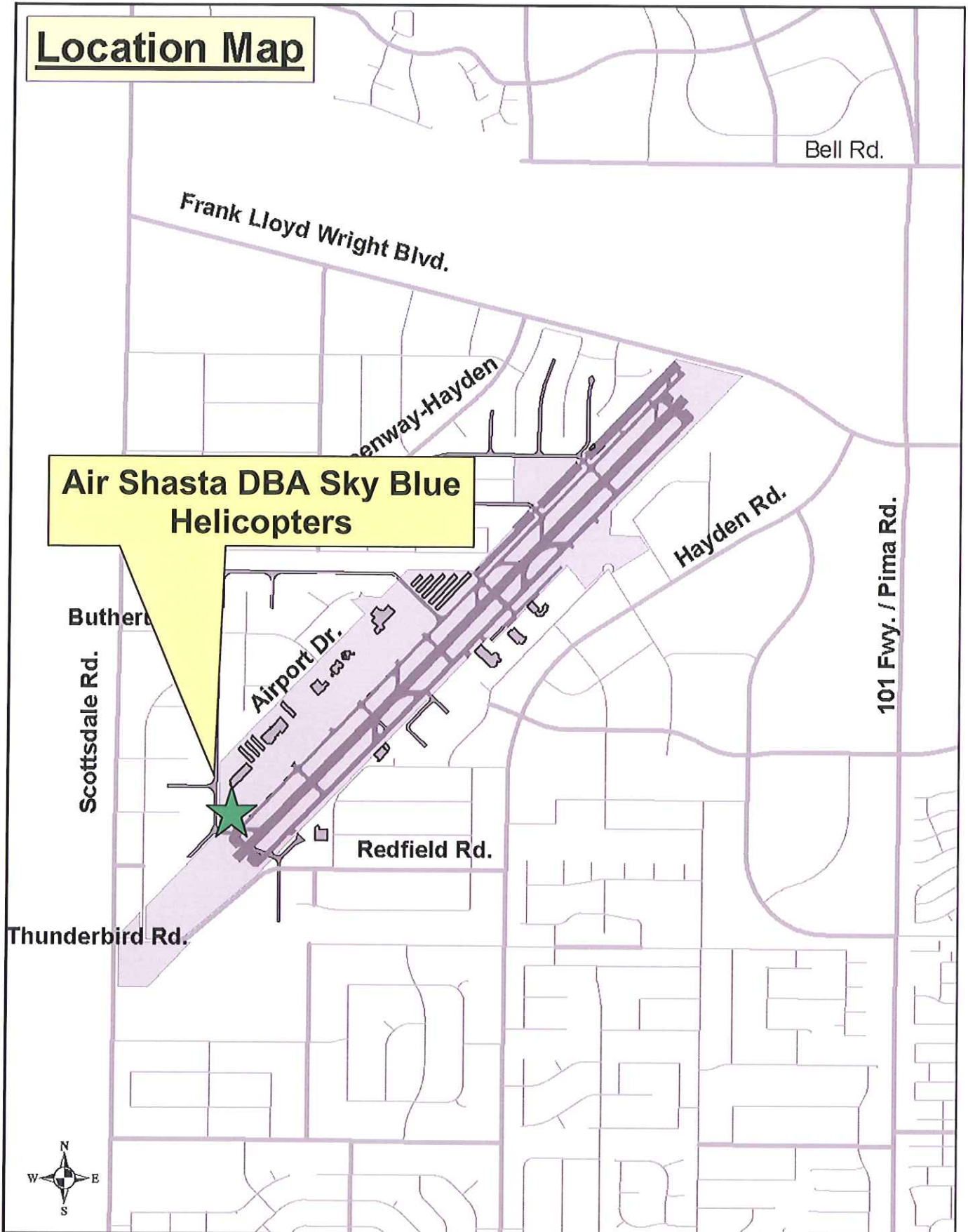
The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

[Signature]
Authorized Representative's Signature

2/21/11
Date signed

Return Original To: 15000 North Airport Drive, Suite 200, Scottsdale, AZ 85260

Location Map





COMMISSION INFORMATION REPORT

Discussion and Input Regarding the Airpark Area
Circulation Plan

Agenda Item No.: 1

Meeting Date: 03/09/11

Contact: George Williams,
Sr. Traffic Engineer

Phone: (480) 312-7623

INFORMATION

At the request of Chairman Gunnar Buzzard, Traffic Engineering staff will provide a presentation regarding the Airpark Area Circulation Plan.



COMMISSION ACTION REPORT

Discussion and Possible Action to Accept the Proposed Aviation Enterprise Fund Five-Year Financial Plan

AGENDA ITEM No: 2

Meeting Date: 03/09/11

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

ACTION

Discussion and possible action to accept the proposed Aviation Enterprise Fund Five-Year Financial Plan.

PURPOSE

To review the Airport's overall revenues and expenditures forecast (including all capital improvements), and to identify any necessary adjustments.

Attachment(s): 1. Aviation Enterprise Fund Five-Year Financial Plan

Action taken:

**AVIATION ENTERPRISE FUND
FIVE YEAR FINANCIAL FORECAST**

	FORECAST FY 2010/11	FORECAST FY 2011/12	FORECAST FY 2012/13	FORECAST FY 2013/14	FORECAST FY 2014/15	FORECAST FY 2015/16
Sources of Funds						
Beginning Fund Balance/Reserve						
Operating Reserve	\$ 569,815	\$ 950,163	\$ 728,156	\$ 1,198,162	\$ 617,826	\$ 647,117
Repair and Replacement Reserve	4,130,573	2,618,172	3,386,691	3,279,177	4,564,913	5,155,702
Land Purchase Reserve		391,430	2,043,781	-	-	-
Unreserved - Operating		-	-	-	-	-
Total Beginning Fund Balance/Reserve	4,700,388	3,959,765	6,158,628	4,477,339	5,182,739	5,802,819
Revenues						
Charges for Sales and Services						
Interest Earnings	2,919,581	4,950,023	2,980,808	3,011,939	3,043,421	3,075,259
Privilege and Use Tax / Jet Fuel Tax	80,497	81,302	82,115	82,936	83,765	84,603
Total Revenues	112,736	113,863	115,002	116,152	117,314	118,487
	3,112,814	5,145,188	3,177,925	3,211,027	3,244,500	3,278,349
Fleet Cash Transfer In		6,753				
Total Revenues and Cash Transfers In	3,112,814	5,151,941	3,177,925	3,211,027	3,244,500	3,278,349
Uses of Funds						
Airport Operations	1,700,468	1,718,369	1,759,610	1,801,841	1,846,887	1,891,212
Subtotal - Operating	1,700,468	1,718,369	1,759,610	1,801,841	1,846,887	1,891,212
Operating Transfers Out:						
In Lieu Property Tax	-	-	-	-	-	-
Operating Income (Loss)	1,412,346	3,426,819	1,418,315	1,409,186	1,397,613	1,387,137
Capital Transfers Out:						
Other Transfers						
Indirect Costs	154,500	183,568	193,557	198,203	203,158	208,033
Fire Service Costs	415,195	400,241	409,847	419,683	430,175	440,499
CIP Fund (General Capital Projects)	10,700	5,000	5,000	3,400	4,600	4,100
CIP Fund (Aviation Capital Project Fund)	1,572,574	645,900	2,491,200	82,500	139,600	41,600
Subtotal Capital Transfer Out	2,152,969	1,234,709	3,099,604	703,786	777,533	694,232
Total Uses of Funds	3,853,437	2,953,078	4,859,214	2,505,627	2,624,420	2,585,444
Change in Fund Balance	(740,623)	2,198,863	(1,681,289)	705,400	620,080	692,905
Ending Fund Balance/Reserve						
Operating Reserve (Note 1)	950,163	728,156	1,198,162	617,826	647,117	637,507
Repair and Replacement Reserve (Note 2)	2,618,172	3,386,691	3,279,177	4,564,913	5,155,702	5,858,217
Land Purchase Reserve	391,430	2,043,781	-	-	-	-
Unreserved	-	-	-	-	-	-
Total Ending Fund Balance	\$ 3,959,765	\$ 6,158,628	\$ 4,477,339	\$ 5,182,739	\$ 5,802,819	\$ 6,495,724
Forecast Assumptions:						
Revenue Growth		1.00%	1.00%	1.00%	1.00%	1.00%
Rate Increase		0.00%	0.00%	0.00%	0.00%	0.00%
Fair Market Value Increase		3.00%	3.00%	3.00%	3.00%	3.00%
Interest Earnings Rate	0.03%	0.05%	0.08%	1.50%	2.00%	2.25%
Inflation Percentage		2.30%	2.40%	2.40%	2.50%	2.40%

Note 1: The City's Comprehensive Financial Policies provide that the Aviation Fund Operating Reserve will be funded not to exceed 90 days of budgeted system operating expenditures to provide contingency funding for costs associated with airport operations.

Note 2: The Repair and Replacement Reserve provides a contingency for emergencies and for potential decreases or timing delays in receiving grant funding for airport capital projects. This plan shows a maximum targeted reserve amount of 10% of net airport assets.

Source: The Aviation Enterprise Five Year Financial Forecast was prepared using the Aviation Fund Five Year Operating Budget Forecast, the Recommended Aviation Capital Project Budget for Fiscal Years 2010/11 through 2015/16, the Airport regional/federal project plan, and the Five Year Revenue Forecast. The above documents were prepared by the Aviation Division and Finance and Accounting Department.

Funded Replacement Reserve Percentage	10.0%	10.0%	6.7%	8.8%	8.9%	9.9%
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AVIATION ENTERPRISE FUND - FIVE YEAR FINANCIAL FORECAST
FORECASTED AVIATION CAPITAL PROJECT EXPENDITURES BY FUNDING SOURCE (Inflated)
FISCAL YEARS 2007/08 THROUGH 2012/13

Budget / Cash Flow	Project #	Project Name	Funding Source	ITD Thru 12/31/10	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	Totals
				(in thousands of dollars)							
Total	Budget	A0504	Aviation Grant Match Contingency	450,000							450,000
Total	Budget	A0509	Airport Future Grants	5,500,000							5,500,000
Total	Budget	A0601	Perimeter Road Construction	175,100							175,100
	Budget	A0601	Perimeter Road Construction	4,400							4,400
	Budget	A0601	Perimeter Road Construction	170,700							170,700
Total	Budget	A0603	Taxiway Connectors Construction	296,700							296,700
	Budget	A0603	Taxiway Connectors Construction	7,500							7,500
	Budget	A0603	Taxiway Connectors Construction	289,200							289,200
Total	Budget	A0704	Design & Construct Greenway Hangar Connectors	160,000							160,000
	Budget	A0704	Design & Construct Greenway Hangar Coni	4,000		-					4,000
	Budget	A0704	Design & Construct Greenway Hangar Coni	156,000		-					156,000
Total	Budget	A0705	Design & Construct Retention Basin Improvements	270,300							270,300
	Budget	A0705	Design & Construct Retention Basin Improv	6,800							6,800
	Budget	A0705	Design & Construct Retention Basin Improv	263,500							263,500
Total	Budget	A0706	Airport Master Plan Update	601,568		(50,900)					550,668
	Budget	A0706	Airport Master Plan Update	133,008		(21,100)					111,908
	Budget	A0706	Airport Master Plan Update	468,560		(29,800)					438,760
Total	Budget	A0709	Pavement Reconstruction - Aprons	2,300,000		5,263,200					7,563,200
	Budget	A0709	Pavement Reconstruction - Aprons	57,500	-	131,600					189,100
	Budget	A0709	Pavement Reconstruction - Aprons	2,242,500		5,131,600					7,374,100
Total	Budget	A0710	Airport Pavement Preservation Program	583,000	40,000		75,000				698,000
Total	Budget	A0802	Runway Safety Enhancements Phase 2	4,700,000		270,000					4,970,000
	Budget	A0802	Runway Safety Enhancements Phase 2	117,500	-	6,700					124,200
	Budget	A0802	Runway Safety Enhancements Phase 2	4,582,500		263,300					4,845,800
Total	Budget	A0901	Airport Runway Resurfacing Project	2,000,000							2,000,000
Total	Budget	A0903	Airport Security System Improvements	150,000			200,000				350,000
Total	Budget	A1101	ADA Facility Compliance	25,000							25,000
Total	Budget	A1102	Airport Sweeper Replacement	190,000							190,000
Total	Budget	TEMP967	Construct Airport Operations/Maintenance			300,000	2,000,000				2,300,000
Total	Budget	TEMP968	Area Terminal Area Signage Upgrade			200,000					200,000
Total	Budget	TEMP969	Terminal Apron Taxiway Reconstruction			250,000					250,000
	Budget	TEMP969	Terminal Apron Taxiway Reconstruction			6,200					6,200
	Budget	TEMP969	Terminal Apron Taxiway Reconstruction			243,800					243,800

AVIATION ENTERPRISE FUND - FIVE YEAR FINANCIAL FORECAST
FORECASTED AVIATION CAPITAL PROJECT EXPENDITURES BY FUNDING SOURCE (Inflated)
FISCAL YEARS 2007/08 THROUGH 2012/13

Budget / Cash Flow	Project #	Project Name	Funding Source	(in thousands of dollars)							Totals
				ITD Thru 12/31/10	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	
Total	Budget	TEMP970	Reconstruct Taxiway "A" and Exits			900,000	8,100,000				9,000,000
	Budget	TEMP970	Reconstruct Taxiway "A" and Exits			22,500	202,500				225,000
	Budget	TEMP970	Reconstruct Taxiway "A" and Exits			877,500	7,897,500				8,775,000
Total	Budget	TEMP971	Environmental Assessment for Land Acquisition				250,000				250,000
	Budget	TEMP971	Environmental Assessment for Land Acquisition				6,200				6,200
	Budget	TEMP971	Environmental Assessment for Land Acquisition				243,800				243,800
Total	Budget	TEMP972	Apron Reconstruction - Delta Apron				300,000	2,700,000			3,000,000
	Budget	TEMP972	Apron Reconstruction - Delta Apron				7,500	67,500			75,000
	Budget	TEMP972	Apron Reconstruction - Delta Apron				292,500	2,632,500			2,925,000
Total	Budget	TEMP973	Reconstruct and Strengthen Runway 03/21					600,000	5,400,000		6,000,000
	Budget	TEMP973	Reconstruct and Strengthen Runway 03/21					15,000	135,000		150,000
	Budget	TEMP973	Reconstruct and Strengthen Runway 03/21					585,000	5,265,000		5,850,000
Total	Budget	TEMP974	Overlay Taxiway "B" and Exits					150,000	1,350,000		1,500,000
	Budget	TEMP974	Overlay Taxiway "B" and Exits					3,700	33,800		37,500
	Budget	TEMP974	Overlay Taxiway "B" and Exits					146,300	1,316,200		1,462,500
Total	Budget	TEMP975	Reconstruct Taxiway "C"					35,000	315,000		350,000
	Budget	TEMP975	Reconstruct Taxiway "C"					900	7,800		8,700
	Budget	TEMP975	Reconstruct Taxiway "C"					34,100	307,200		341,300
BUDGET FUNDING SUMMARY:											
			Aviation	3,728,708	40,000	645,900	2,491,200	82,500	139,600	41,600	7,169,508
			Grants	13,672,960	-	6,486,400	8,433,800	3,217,500	5,445,400	1,623,400	38,879,460
			TOTALS	17,401,668	40,000	7,132,300	10,925,000	3,300,000	5,585,000	1,665,000	46,048,968



COMMISSION INFORMATION REPORT

Discussion and Input Regarding a Potential Economic Impact Study for the Airport and Airpark Area

Agenda Item No.: 3

Meeting Date: 03/09/11

Contact: John Washington,
Vice Chairman

Phone: (480) 312-2321

INFORMATION

This item has been placed on the agenda per the recommendation of Chairman Gunnar Buzzard for discussion and input regarding a potential economic impact study for the Airport and Airpark area.



COMMISSION INFORMATION REPORT

Discussion and Input Regarding the Airport
Commission Liaison Program

Agenda Item No.: 4

Meeting Date: 03/09/11

Contact: John Washington,
Vice Chairman

Phone: (480) 312-2321

INFORMATION

Discussion and Input regarding the Airport Commission Liaison (ACL) Program.

PURPOSE

The ACL program was established by the Airport Advisory Commission on April 14, 2010. The purpose of the program would create a number of key strategic focus areas important to the Airport now and in the next five (5) to ten (10) years. The ACL will assign Commissioners to specific strategic focus areas. The following are the focus areas and respective Commissioners currently assigned:

Safety	Commissioner Casey
Security	Commissioner Goode
Scottsdale Airport Regulations and Standards	Chairman Buzzard and Commissioner Schuckert
Planning, Development, and Redevelopment	Commissioner Bergdoll and Yates
Community Communications and Public Relations	Vice Chairman Washington

Action taken



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Operations Reports
for February 2011

Agenda Item No.: 5

Meeting Date: 03/09/11

Staff Contact: Chris Read,
Airport Operations Manager

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for February 2011.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Engine</u>	<u>Twin Engine</u>	<u>Jet</u>	<u>Total</u>
Current Month	25	237	42	126	430
February 2010	23	243	50	119	435
% Δ	8.7	-2.4	-16.0	5.8	1.2

OPERATIONS

	<u>February 2010</u>	<u>February 2011</u>	<u>% Δ</u>	<u>2010 YTD</u>	<u>2011 YTD</u>	<u>% Δ</u>
Total	10,702	12,098	13.0	22,511	25,996	15.5
IFR	3,078	3,398	10.4	6,428	7,012	9.1

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
2/2/11	1	Piper Arrow, unsafe gear indication
2/5/11	1	Cirrus SR22, rough running engine
2/11/11	1	G200, noise gear would not retract after takeoff
2/14/11	1	Cirrus SR20, rough running engine
2/16/11	2	Cessna 182, suspected blown tire during takeoff
2/19/11	1	King Air 90, generator failure
2/20/11	1	Mitsubishi MU-2, flap failure
2/21/11	1	Malibu, faulty gear indication
2/27/11	1	Cessna 172, rough running engine

Commission Information Report

Airport Monthly Operations Update for February 2011

Agenda Item No.: 5**INCIDENTS**

<u>Date</u>	<u>Time</u>	<u>Description</u>
2/23/11	12:38	Cessna 206, blown tire after landing
2/25/11	Unknown	Roll of copper wire stolen from airport construction site

ENFORCEMENT

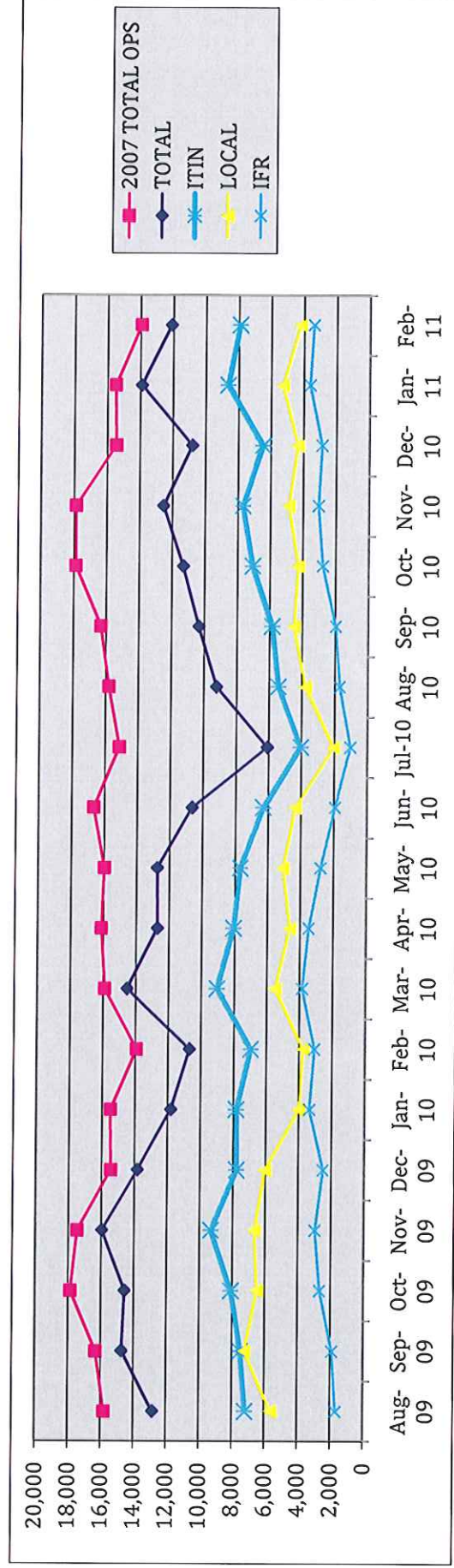
<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
NONE		

Attachment(s): 1. Scottsdale Airport Operations 2009 -2011
2. LY Monthly Operations Comparisons



SCOTTSDALE AIRPORT OPERATIONS 2009-2011

	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11
ITIN	7,187	7,492	8,072	9,315	7,773	7,815	6,955	9,038	8,056	7,670	6,299	4,044	5,438	5,843	7,051	7,671	6,468	8,630	7,902
LOCAL	5,637	7,242	6,492	6,657	6,041	3,994	3,747	5,505	4,642	5,067	4,345	2,052	3,791	4,482	4,256	4,862	4,328	5,268	4,196
IFR	1,673	1,901	2,678	2,977	2,512	3,350	3,078	3,841	3,479	2,782	1,929	1,021	1,694	1,964	2,782	3,066	2,875	3,614	3,398
TOTAL	12,824	14,734	14,564	15,972	13,814	11,809	10,702	14,543	12,698	12,737	10,644	6,096	9,229	10,325	11,307	12,533	10,796	13,898	12,098



** July 2010 Operational Numbers Abnormally Low Due to 11 Day Runway Closure**

Monthly Operations Comparisons

	Jan-09	Jan-10	% Change
Itin	9,437	7,815	-17.2%
Local	5,105	3,994	-21.8%
IFR	3,390	3,350	-1.2%
Total	14,542	11,809	-18.8%

	Feb-09	Feb-10	% Change
Itin	8,296	6,955	-16.2%
Local	4,789	3,747	-21.8%
IFR	2,867	3,078	7.4%
Total	13,085	10,702	-18.2%

	Mar-09	Mar-10	% Change
Itin	9,582	9,038	-5.7%
Local	5,314	5,505	3.6%
IFR	3,471	3,841	10.7%
Total	14,896	14,543	-2.4%

	Apr-09	Apr-10	% Change
Itin	8,977	8,056	-10.3%
Local	4,624	4,642	0.4%
IFR	3,037	3,479	14.6%
Total	13,601	12,698	-6.6%

	May-09	May-10	% Change
Itin	8,492	7,670	-9.7%
Local	5,290	5,067	-4.2%
IFR	2,602	2,782	6.9%
Total	13,701	12,737	-7.0%

	Jun-09	Jun-10	% Change
Itin	7,741	6,299	-18.6%
Local	5,169	4,345	-15.9%
IFR	1,921	1,929	0.4%
Total	12,910	10,644	-17.6%

	Jul-09	Jul-10	% Change
Itin	7,132	4,044	-43.3%
Local	4,723	2,052	-56.6%
IFR	1,623	1,021	-37.1%
Total	11,855	6,096	-48.6%

	Aug-09	Aug-10	% Change
Itin	7,187	5,438	-24.3%
Local	5,637	3,791	-32.7%
IFR	1,673	1,694	1.3%
Total	12,824	9,229	-28.0%

	Jan-10	Jan-11	% Change
Itin	7,815	8,630	10.4%
Local	3,994	5,268	31.9%
IFR	3,350	3,614	7.9%
Total	11,809	13,898	17.7%

	Feb-10	Feb-11	% Change
Itin	6,955	7,902	13.6%
Local	3,747	4,196	12.0%
IFR	3,078	3,398	10.4%
Total	10,702	12,098	13.0%

PRE-RECESSION COMPARISON

	Feb-08	Feb-11	% Change
Itin	11,901	7,902	-33.6%
Local	5,377	4,196	-22.0%
IFR	4,992	3,398	-31.9%
Total	17,278	12,098	-30.0%

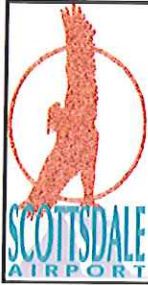
	Sep-09	Sep-10	% Change
Itin	7,492	5,843	-22.0%
Local	7,242	4,482	-38.1%
IFR	1,901	1,964	3.3%
Total	14,734	10,325	-29.9%

	Oct-09	Oct-10	% Change
Itin	8,072	7,051	-12.6%
Local	6,492	4,256	-34.4%
IFR	2,678	2,782	3.9%
Total	14,564	11,307	-22.4%

	Nov-09	Nov-10	% Change
Itin	9,315	7,671	-17.6%
Local	6,657	4,862	-27.0%
IFR	2,977	3,066	3.0%
Total	15,972	12,533	-21.5%

	Dec-09	Dec-10	% Change
Itin	7,773	6,468	-16.8%
Local	6,041	4,328	-28.4%
IFR	2,512	2,875	14.5%
Total	13,814	10,796	-21.8%

TOTALS	2009	2010	% Change
Itin	99,496	82,348	-17.2%
Local	67,002	51,071	-23.8%
IFR	30,652	31,861	3.9%
Total	166,498	133,419	-19.9%



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly Financial Reports for January 2011

Agenda Item No: 6

Meeting Date: 03/09/11

Staff Contact: Shannon Johnson,
Management Analyst

Phone: (480) 312-8475

AVIATION OPERATING BUDGET FISCAL YEAR 2010/11

	FY 2010/11 Adopted Budget	FY 2010/11 Approved Budget		FY 2010/11 Year to Date (through January 2011)			
				Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$3,100,304	\$3,100,304	Revenue	\$1,640,729	\$1,618,234	-\$22,495	-1%
Expenses	\$1,729,622	\$1,687,359	Expenses	\$1,019,722	\$903,065	-\$116,657	-11%
Net	\$1,370,682	\$1,412,945	Net	\$621,007	\$715,169	\$94,162	15%

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 01/31/11	\$5,270,104	\$1,156,726	\$6,426,830
As of 12/31/10	\$5,140,627	-\$392,184	\$4,748,443

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	January 2010	January 2011	Dollar Variance	% Variance
Revenue	\$236,905	\$271,338	\$34,433	15%
Expenses	\$119,061	\$144,412	\$25,351	21%
Net	\$117,844	\$126,926	\$9,082	8%

ACCOUNTS RECEIVABLE AGING REPORT

Jan-11

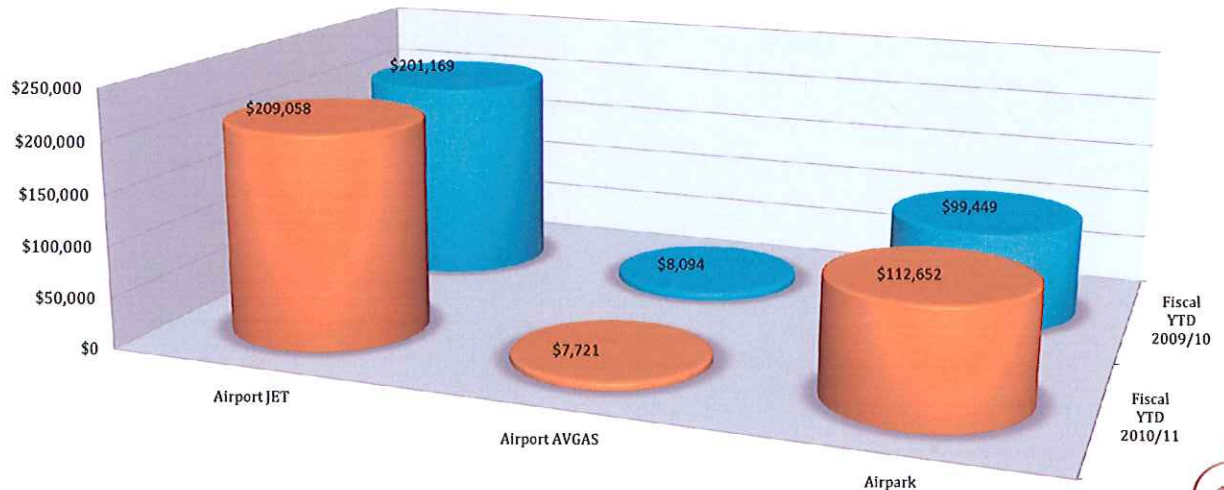
	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	66,525.11	9,196.61	-878.23	91.13	-265.68	-413.32	74,255.62

Fuel Flowage (@ \$0.08 per gallon)

	January 2010			January 2011			% Change
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	From Last Yr
Airport JET	\$44,412	555,145	71.1%	\$49,350	616,877	72.2%	11.1%
Airport AVGAS	\$1,374	17,176	2.2%	\$1,378	17,219	2.0%	0.2%
Airpark	\$16,649	208,106	26.7%	\$17,662	220,775	25.8%	6.1%
	\$62,434	780,428	100.0%	\$68,390	854,871	100.0%	9.5%

	Fiscal YTD 2009/10			Fiscal YTD 2010/11			% Change
	Revenue	Gallons	% Total	Revenue	Gallons	% Total	From Last Yr
Airport JET	\$201,169	2,514,611	65.2%	\$209,058	2,613,226	63.5%	3.9%
Airport AVGAS	\$8,094	101,169	2.6%	\$7,721	96,517	2.3%	-4.6%
Airpark	\$99,449	1,243,111	32.2%	\$112,652	1,408,152	34.2%	13.3%
	\$308,711	3,858,891	100.0%	\$329,432	4,117,894	100.0%	6.7%

Scottsdale Airport Fuel Flowage (@ \$0.08 per gallon) - Fiscal Year-to-Date January 2011





COMMISSION INFORMATION REPORT

Discussion and Input Regarding Status of Aviation
Items to City Council

Agenda Item No.: 7

Meeting Date: 03/09/11

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion and input regarding status of the Airport Advisory Commission's 2011 items to City Council, and aviation-related items approved by Planning Commission and City Council.

Attachment(s): 1. Airport Advisory Commission Items to City Council -2011
2. Aviation-related items to City Council and/or Planning Commission -2011
3. City Council Meeting Calendar - 2011

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2011**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
1/12/11	6-0	Use of Airport Land to Support Air Traffic Operations Adopt Resolution 8526 Authorizing a Memorandum of Agreement between the City of Scottsdale and the Federal Aviation Administration for use of airport land for navigation, communication, and weather aids for the support of air traffic operations at Scottsdale Airport.	1/25/11	Approved 7-0
1/12/11	6-0	Runway Safety Area Enhancements Project Adopt Resolution 8527 Authorizing Construction Manager at Risk Construction Services Contract 2010-201-COS at a Guaranteed Maximum Price (GMP) of \$1,718,443.00 with Banicki Construction for the Runway Safety Area Enhancements Project at Scottsdale Airport.	1/25/11	Approved 7-0

AVIATION-RELATED ITEMS TO CITY COUNCIL & PLANNING COMMISSION
2011

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING / CITY COUNCIL AGENDA DATE	APPROVED
1/12/11	N/A	2011 General Plan Update - Arizona Revised Statutes requires each city adopt a comprehensive, long range General Plan.	TBD	

2011 -- City Council Meeting Calendar

JANUARY						
S	M	T	W	T	F	S
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APRIL						
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JULY						
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OCTOBER						
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FEBRUARY						
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AUGUST						
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NOVEMBER						
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JUNE						
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SEPTEMBER						
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DECEMBER						
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Key
Council Meetings
Work Study Sessions (as needed)
City of Scottsdale Holidays
General Plan Amendments (if needed)
Other (see columns to right)

January - 1 New Year's Day (Observed 12/31)
 January - 11 New Council Sworn; 17 MLK Holiday
 February - 21 Presidents Day
 March 12-16 NLC
 April - 18-26 (Sundown) Passover
 May 17 - Tentative Budget Adoption
 May 30 - Memorial Day
 June 7 - Final Budget Adoption
 July - 4 Independence Day
 August 30-31 League Conference
 September - 1-2 League Conference; 5 Labor Day; 28-30 Rosh Hashana
 October - 7-8 Yom Kippur; 25-27 Major General Plan Amendments
 November - 8-12 NLC; 24-25 Thanksgiving
 December - 20-28 Chanukah; 26 Christmas (Observed)



COMMISSION ACTION REPORT

Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Agenda Item No.: 8

Meeting Date: 03/09/11

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission Meeting Schedule for 2011

PURPOSE

Pursuant to By-Laws Laws of the Scottsdale Airport Advisory Commission, Section II – paragraph 202 – Regular Meetings shall be held on the second Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 6:00 p.m., unless otherwise scheduled by majority vote of its members.

Attachment(s): 1. Airport Advisory Commission Schedule of Meetings/Items – 2011

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2011
(Including anticipated topics and timeline for discussion)

JANUARY						
S	M	T	W	T	F	S
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- Election of Officers
- By Laws Review
- Disclosure Forms
- Quarterly Noise Program Update

FEBRUARY						
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MARCH						
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- Aviation Enterprise Fund Five-Year Financial Plan

APRIL						
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- Quarterly Noise Program Update
 - Risk Management Insurance Update*
- *Moved from Feb. per Risk Mgmt. request.

MAY						
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JUNE						
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JULY						
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- Quarterly Noise Program Update
- CVB Update

AUGUST						
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SEPTEMBER						
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- AZ Business Aviation Assn. Update

OCTOBER						
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- Quarterly Noise Program Update
- Chamber Update

NOVEMBER						
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- Aviation Capital Improvement Program

DECEMBER						
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